



Revision Cover Sheet

This sheet shall be completed and submitted in conjunction with any of the following: Shop drawings, trusses, letters, plans (either duplicate or revised), alterations, As-Builts *or anything that does not contain an application.*

Date of Submittal: _____ Permit #: _____

Owner Name: _____ Owner Phone #: _____

Contractor Name: _____ Contractor Phone #: _____

Project Name and Address: _____

Contact Email: _____ ADDED JOB VALUE: \$ _____

Description of Revisions: _____

Note:

- Plans will only be accepted with revisions clouded and in black ink **only** and with **no** highlights.
- There is a revision fee of **\$95** per hour, one hour minimum of plan review for all disciplines except Fire and Zoning.
- Fire Fees \$150/hour +\$25 Service Fee (minimum of 1 hour)
- Zoning Fees \$150/hour+ \$25 Service Fee (minimum of 1 hour)

Please check the appropriate disciplines to review your submittal:

- | | | |
|-------------------------------------|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> Structural | <input type="checkbox"/> Mechanical | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Fire | <input type="checkbox"/> Zoning |

For Office Use Only:

Department	Approved By	Date	Remarks	Hourly Count
Structural				
Mechanical				
Plumbing				
Electrical				
Fire				
Zoning				

Revision Number: _____ Total Time: _____ Total Revision Fee: _____