



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

**AGENDA
REGULAR TOWN COMMISSION MEETING
TUESDAY, JULY 12, 2016 AT 9:00 A.M.**

TOWN COMMISSION WORKSHOP MEETING TO IMMEDIATELY FOLLOW

CALL TO ORDER AND ROLL CALL

- Mayor Deb Tarrant _____
- Vice-Mayor Vicky Feaman _____
- Commissioner Carmen McGarry _____
- Commissioner Irene Kirdahy _____
- Commissioner Don Taggart _____

PLEDGE OF ALLEGIANCE

BOARD OF ZONING & APPEALS MEETING

QUASI-JUDICIAL HEARING

1. ZONING

TOWN MANAGER KELLOGG

- a) 923 Hillsboro Mile – Site Plan Approval

TOWN COMMISSION MEETING

CALL TO ORDER

1. APPROVAL OF MINUTES – TAB 1

- a) Minutes of the June 6, 2016 Special Commission Meeting
- b) Minutes of the June 7, 2016 Regular Commission Meeting

2. BUILDING DEPT. REPORT

JULIO BRICEÑO, BLDG. OFFICIAL

- a) Code Enforcement – Update
- b) Update of Progress for 935, 1075 and 1085 Hillsboro Mile

3. LEGAL – TAB 2

TOWN ATTORNEY DOODY

- a) Town Attorney - Update
- b) Discussion on Potential Regulation of Drones **COMMISSIONER MCGARRY**
- c) Discussion of a 1-Cent Infrastructure Sales Surtax
- d) Rescinding **Resolution No. 2016-849** -Relating to the Imposition of a 1-Cent Infrastructure Sales Surtax.
- e) **Resolution No. 2016-854** – Imposing a 1-Cent Infrastructure Sales Surtax upon Voter Approval; Authorizing the Mayor and Town Clerk to execute and attest, respectively, the Transportation System and Infrastructure Surtaxes Interlocal Agreement, attached as **Exhibit “A”**, Approving a Compromise Sales Surtaxes Proposal between the participating Broward

Municipalities and Broward County. - (*Action Item*)

f) Transportation System and Infrastructure Surtaxes Interlocal Agreement – (*Action Item*)

4. WATER – TAB 3

TOWN MANAGER KELLOGG

a) Water Treatment Plant – Update

b) **Resolution No. 2016 -856** – Approving and authorizing the appropriate Town Officials to execute the Interlocal Agreement between Broward County and the Town for Cost Share Support of Water Conservation Incentives Program. A copy of the Agreement is attached as **“Exhibit A”**. (*Action Item*)

c) Review and Discuss Water Line Replacement Bid

CONSENT AGENDA – TAB 4

a) Akerman LLP. – Invoice \$3,654.00

Akerman LLP – Invoice \$14,129.30

b) Broward County – Building Permitting Division – Invoice \$1,226.55

c) Chen-Moore & Associates – Invoice \$11,045.81

d) Goren, Cherof, Doody & Ezrol, P.A. – Invoices \$4,334.00

e) Goren, Cherof, Doody & Ezrol, P.A. – Invoices \$6,782.65

f) Moffatt & Nichol – Invoice \$716.88

g) Oertel, Fernandez, Bryant & Atkinson – Invoice \$16,451.98

h) RMA – Invoice \$2,950.00

i) Severn Trent Services – Invoice \$6,387.34

j) Surfbreak Engineering Sciences, Inc. – Invoice \$8,813.49

k) Broward County Building Department Report

l) Financial Report

m) Fire Services Report

n) Police Department Report

o) Transportation Report

p) Water Department Report

5. BEACH – TAB 5

MAYOR TARRANT

a) Mediation Process – Update

b) Discussion of South Palm Beach Shore Stabilization Project – (*See attached letter*)

c) Hillsboro Inlet District - Update by Mo Tarifi

d) MAC – Update

6. FINANCE – TAB 6

COMMISSIONER TAGGART

a) Severn Trent Financial Report – Update

b) Approval of Audit Report 2015/2016 – (*Action Item*)

c) Fiscal Year 2016/2017 Proposed Budget

d) Set Preliminary Millage Rate – 3.5 Mills

e) TRIM/ First Budget Hearing Schedule – September 12, 2016 at 5:01 p.m.

f) Investment Update

7. POLICE DEPARTMENT- TAB 7

POLICE CHIEF NAGY

a) Department Update

b) Discussion of Camera Monitoring on Personal Property – Need for Consistent Policy

c) Gas Pump Update

d) Correspondence from Town residents

8. ADMINISTRATION- TAB 8

TOWN MANAGER KELLOGG

- a) Town Manager Report
- b) Town Manager Annual Evaluation
- c) Presentation by Ms. Steffanie Rasmussen, Assistant Vice-President for MuniCode
- d) Consideration to approve MuniCode Corporation Agreement for Supplementation Services - *(Action Item)*
- e) Consideration to approve RFP's for Engineering, Planning and Architectural Services. *(Action Item)*
 - 1) **Resolution No. 2016-855** – Determining that Walter H. Keller, Inc. is the most responsive and most responsible bidder to provide Planning Services. *(Action Item)*
 - 2) **Resolution No. 2016-857** – Determining that Walters Zackria Associates is the most responsive and most responsible bidder to provide Architectural Services. *(Action Item)*
 - 3) **Resolution No. 2016-858** – Determining that Chen-Moore and Associates is the most responsive and most responsible bidder to provide Engineering Services. *(Action Item)*
 - 4) **Resolution No. 2016-859** – Determining that Carnahan Proctor Cross is the most responsive and most responsible bidder to provide Engineering and Architectural Services. *(Action Item)*
- f) Consideration to approve an additional \$207.10 for the Police Department ATV Purchase- *(Action Item)*
- g) Consideration for Appointment of One (1) Elected Official to serve as a Voting Delegate for the Florida League of Cities 90th Annual Conference August 18-20, 2016 in Hollywood, Florida.- *(Action Item)*

9. SANITATION/RECYCLING – TAB 9

VICE-MAYOR FEAMAN

- a) Sanitation/Recycling – Update
- b) **Resolution No. 2016-853** – Approving the First Amendment to the Settlement Agreement with Broward County for the Litigation Styled City of Sunrise ET. AL. V Broward County. *(Action Item)*
- c) Sun Bergeron JV – Single Stream Recycling Report
- d) Correspondence from Berger Singerman regarding Sun-Bergeron Joint Venture (“Sun-Bergeron”) Notifications of Change of Processing Facilities dated June 30, 2016.

10. METROPOLITAN PLANNING ORGANIZATION/FDOT

COMMISSIONER KIRDAHY

- a) Metropolitan Planning Organization- Update
- b) Florida Department of Transportation – Update

11. MISCELLANEOUS ITEMS – INFORMATIONAL ONLY - TAB 10

- a) 2016 Taxable Value Report

12. **COMMISSIONER’S COMMUNICATION – NON AGENDA ITEMS ONLY**

13. **PUBLIC COMMENTS – NON AGENDA ITEMS/ALLOTMENT OF 3 MINUTES PER PERSON**

14. **ADJOURNMENT**

- ✚ TOWN COMMISSION IS ON **RECESS FOR THE MONTH OF AUGUST**
- ✚ 1ST/BUDGET PUBLIC HEARING – SEPTEMBER 12, 2016 AT 5:01 P.M.

NEXT REGULAR COMMISSION MEETING

- ✚ TUESDAY, SEPTEMBER 13, 2016 AT 9:00 A.M.
- ✚ 2ND/FINAL BUDGET HEARING – SEPTEMBER 21, 2016 AT 5:01 P.M.

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Yude Alvarez, CMC – Town Clerk at (954) 427-4011 – 1210 Hillsboro Mile, Hillsboro Beach, FL 33062. yvalvarez@townofhillsborobeach.com