



MINUTES
TOWN OF HILLSBORO BEACH
RE-ORGANIZATIONAL MEETING
MARCH 21, 2017

TUESDAY

9:30 AM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:30 AM followed by the Pledge of Allegiance led by resident Richard Tarrant.

Town Commission:

Commissioner Deb Tarrant
Commissioner Irene Kirdahy

Commissioner Vicky Feaman
Commissioner Don Taggart
Commissioner Baldasarre

Town Staff:

Town Manager Robert Kellogg
Yude Alvarez, Town Clerk

Attorney Shari Wallen
Major Jay Szesnat

1. SWEARING IN NEW COMMISSIONERS

- Deborah L. Tarrant
- Vicky Feaman
- Barbara Baldasarre

Attorney Wallen administered the Oath of Office to re-elected Commissioners Deborah L. Tarrant and Vicky Feaman and newly elected Commissioner Barbara Baldasarre.

2. APPOINTMENT OF MAYOR

Commissioner Tarrant read the responsibilities for the position of Mayor, Vice-Mayor and Treasurer.

Commissioner Kirdahy made a motion to appoint Commissioner Deborah L. Tarrant as Mayor and Commissioner Feaman seconded the motion, which passed 5-0.

3. APPOINTMENT OF VICE- MAYOR

Commissioner Taggart made a motion to appoint Commissioner Kirdahy as Vice-Mayor and Commissioner Baldasarre seconded the motion, which passed 5-0.

4. APPOINTMENT OF TREASURER

Commissioner Kirdahy made a motion to appoint Commissioner Feaman as Treasurer and Commissioner Taggart seconded the motion, which passed 5-0.

Town Clerk Alvarez called the roll:

Mayor Tarrant - Present
Vice-Mayor Kirdahy - Present
Commissioner Feaman - Present
Commissioner Taggart - Present
Commissioner Baldasarre - Present

Mayor Tarrant reviewed the job assignments as follows:

Mayor Tarrant will oversee the following areas:

- Beach
- League of Cities
- Legislative

Vice-Mayor Kirdahy will oversee the following areas:

- Metropolitan Planning Organization (MPO)
- Florida Department of Transportation (FDOT)
- 1st Alternate to the League of Cities

Commissioner Feaman will oversee the following areas:

- Sanitation and Recycling
- Treasurer
- Building

Commissioner Taggart will oversee the following areas:

- Finance

Commissioner Baldasarre will oversee the following areas:

- Administration
- 2nd Alternate to the League of Cities

5. **RESOLUTION NO. 2017-881 - APPROVING SUBMITTAL OF A 50/50 MATCHING GRANT APPLICATION TO FIND FOR THE HILLSBORO BEACH POLICE DEPARTMENT OUTBOARD MOTOR REPLACEMENT PROJECT.**

Mayor Tarrant stated on the second "Whereas" where it states "for the enjoyment of the citizens of Hillsboro Beach" instead of the word enjoyment it should say "for the benefit."

Attorney Wallen read Resolution No. 2017-881 by title only.

Commissioner Taggart made a motion to adopt Resolution 2017-881 and Commissioner Feaman seconded the motion, which passed 5-0.

6. PRESENTATION BY MARK RUTLEDGE FROM NODE0 IT REGARDING LASERFICHE

Mark Rutledge from Node0 IT started by saying he has no personal attachment or benefit to which software company the Town decides to go with. Mr. Rutledge stated what he would recommend the Town is Laserfiche, they are the largest document management system for municipalities. Mr. Rutledge said the representative from Laserfiche provided him with a list naming all the municipalities in Florida that they provide services to. Mr. Rutledge showed a Powerpoint presentation to the Commission in order for them to understand how Laserfiche works.

Discussion ensued among the Commission, Town Manager Kellogg and Mr. Rutledge regarding records management and the Laserfiche Software.

The Commission decided to add the Laserfiche Software proposal as an action item for the April 4th Regular Commission meeting.

7. PUBLIC COMMENTS

Jane Reiser stated she would like for the Town to use the Nixel e-mail system to send out meeting notices.

8. ADJOURNMENT AT 10:37 A.M.

Commissioner Feaman made a motion to adjourn the meeting and Commissioner Taggart seconded the motion, which passed unanimously.

ADOPTED THIS 4TH DAY OF APRIL 2017

By:

Deborah L. Tarrant, Mayor

ATTEST:

Yude Alvarez, CMC
Town Clerk



PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Yude Alvarez, CMC, Town Clerk at (954) 427-4011 – 1210 Hillsboro Mile, Hillsboro Beach, FL 33062. yvalvarez@townofhillsborobeach.com