



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

AGENDA
REGULAR TOWN COMMISSION MEETING
TUESDAY, SEPTEMBER 13, 2016 AT 9:00 A.M.

CALL TO ORDER AND ROLL CALL

- Mayor Deb Tarrant _____
- Vice-Mayor Vicky Feaman _____
- Commissioner Carmen McGarry _____
- Commissioner Irene Kirdahy _____
- Commissioner Don Taggart _____

PLEDGE OF ALLEGIANCE

* Moment of Silence for Former Mayor Howard “Chuck” Sussman

1. APPROVAL OF MINUTES – TAB 1

ALL

- a) Minutes of the July 12, 2016 Regular Commission Meeting
- b) Minutes of the July 12, 2016 Commission Workshop
- c) Minutes of the August 9, 2016 Special Commission Meeting

2. PRESENTATIONS – TAB 2

- a) Presentation by President Greg Ross from Connect One Broward regarding the Broward League of Cities work and the importance of all of us “connecting” and working towards a better future for our Community
- b) Beach Presentation **MAYOR TARRANT**
- c) Presentation by Mr. Jonathan Jallad from Preferred Insurance

3. ADMINISTRATION- TAB 3

TOWN MANAGER KELLOGG

- a) Town Manager Report
- b) Document Retrieval Update - Locating Beach Documents and Clearance for volunteer assistance needed *-(Action Item)*
 - 1. Plans Room Assistance – *(E-Mail Correspondence)*
 - 2. Broward County Archives – *(E-Mail Correspondence)*
- c) Emergency Communication Discussion – E-mail versus Nixel
 - 1. Tuesday’s Accident – *(E-Mail Correspondence)*
 - 2. Nixel - *(E-Mail Correspondence)*

- d) Charter Review Update
- e) Discussion of Meeting Agenda Process
- f) Discussion regarding the Town Website Policy
- g) Town Hall Parking Lot Schematic Design
- h) Cost Electrical Underground – *(E-Mail Correspondence)*
- i) Proposed 2017 Meeting Dates - *(Action Item)*
- j) Letter from the Leukemia & Lymphoma Society and Proclamation from the Town Declaring September 2016 as Blood Cancer Awareness Month - *(Action Item)*

4. LEGAL – TAB 4

TOWN ATTORNEY DOODY

- a) Town Attorney Report
- b) Consideration for Town Attorney Doody to send a letter to the City of Deerfield Beach, documenting the Town of Hillsboro Beach signs erected by the City of Deerfield Beach stating “Hillsboro Beach Beach Access” be removed. - *(Action Item) (E-Mail Correspondence Attached)*
- c) Town Attorney Memorandum regarding DOT and A1A
- d) **Ordinance No. 2016-285/First Reading** - Requiring for a Permit to Operate a Drone within the Town of Hillsboro Beach. *(Action Item)*

5. BEACH – TAB 5

MAYOR TARRANT

- a) Mediation Process – Update
- b) Nearshore Wave Action and Numeric Modeling -*(Action Item)*
- c) Discussion regarding Letter of No Objection- Proposed Dune Repair Project
- d) Hillsboro Inlet District – Update by Mo Tarifi
- e) MAC – Update
- f) Consideration to have **Mr. Bruce Warshal** be named and replace Mr. Tom Dion as a **Regular Member** to the Marine Advisory Committee (MAC) – *(Action Item)*
- g) Consideration to have **Mr. Sean Raabe** serve as an **Alternate Member** in the Marine Advisory Committee (MAC) – *(Action Item)*

6. METROPOLITAN PLANNING ORGANIZATION/FDOT - TAB 6 **COMMISSIONER KIRDAHY**

- a) Report on the meetings with FDOT & MPO regarding A1A
- b) Metropolitan Planning Organization (MPO) - Update
- c) MPO Draft Revenue Estimates – *(Informational Only)*

7. BUILDING DEPT. REPORT – TAB 7

JULIO BRICEÑO, BLDG. OFFICIAL

- a) Code Enforcement – Update
- b) Paradise Realty, LLC. Correspondence letter regarding 939 Hillsboro Mile - *(Action Item)*
- c) Discussion with Julio Briceño and Joe Aranoff regarding remaining Punch List to obtain the C/O for 935 Hillsboro Mile **COMMISSIONER KIRDAHY**
- d) Discussion regarding Seawall Height on current Town Building Code. **COMMISSIONER KIRDAHY**

8. WATER – TAB 8

TOWN MANAGER KELLOGG

- a) Water Main Project - Update
- b) Water Treatment Plant – Update

- c) **Resolution No. 2016 -856** – Approving and authorizing the appropriate Town Officials to execute the Interlocal Agreement between Broward County and the Town for Cost Share Support of Water Conservation Incentives Program. A copy of the Agreement is attached as **“Exhibit A”** *(Action Item)*
- d) **Aqueduct Painting and Waterproofing, Inc.** – Termination of Contract for Renovation to the Pump House behind Town Hall. *(Action Item)*

9. FINANCE – TAB 9

COMMISSIONER TAGGART

- a) Severn Trent Financial Report – Update
- b) Insurance Policy Change - *(Action Item)*
- c) Informational letter in connection with the Interlocal Agreement for Fire and Emergency Medical Services between the Town of Hillsboro Beach and the City of Deerfield Beach.
- d) 2016 Proposed Millage Rates in Broward County – *(Informational Only)*
- e) Cumberland Advisors Tax Short Duration Summary – *(Informational Only)*
- f) Investment Update

10. POLICE DEPARTMENT – TAB 10

POLICE CHIEF NAGY

- a) Police Department - Update
- b) Consideration for Node0 IT to install a new Server in the Police Department - *(Action Item)*
- c) **Resolution No. 2016-864** – Approving and authorizing the proper Town Officials to execute a contract to provide Fuel Management System by Delta Petroleum/Industrial Inc. in which is attached as **“Exhibit A”**. - *(Action Item)*
- d) E-Mail Correspondence regarding the Police Department Control Access System

11. SANITATION/RECYCLING – TAB 11

VICE-MAYOR FEAMAN

- a) Sanitation/Recycling – Update
- b) Sun Bergeron JV – Single Stream Recycling Report

12. CONSENT AGENDA – TAB 12

- a) Akerman LLP. – Invoice \$3,075.46 *(July)*
- b) Chen-Moore & Associates – Invoice \$1,751.50 *(July)*
- c) Craven Thompson & Associates, Inc. – Invoice \$5,325.00 *(June)*
- d) Goren, Cherof, Doody & Ezrol, P.A. – Invoice \$3,140.37 *(July)* – 164 Proceedings
Goren, Cherof, Doody & Ezrol, P.A. – Invoice \$2,909.55 *(July)* – General Matters
Goren, Cherof, Doody & Ezrol, P.A. – Invoice \$3,207.86 *(August)* – 164 Proceedings
Goren, Cherof, Doody & Ezrol, P.A. – Invoice \$7,366.70 *(August)* - General Matters
- e) Moffatt & Nichol – Invoice \$7,493.88 *(July)*
- f) Oertel, Fernandez, Bryant & Atkinson – Invoice \$12,058.12 *(July)*
- g) RMA – Invoice \$5,100.00 *(July)*
RMA – Invoice \$4,975.00 *(August)*
- h) Severn Trent Services – Invoice \$6,456.57 *(July)*
Severn Trent Services – Invoice \$6,418.43 *(August)*
- i) Surfbreak Engineering Sciences Inc. – Invoices \$4,006.47 *(July and August)*
- j) Broward County Building Department Report *(July and August)*
- k) Financial Report – *(July)*
- l) Fire Services Report *(June and July)*
- m) Police Department Report *(June and July)*
- n) Transportation Report *(July)*
- o) Water Department Report *(July and August)*

13. MISCELLANEOUS ITEMS – INFORMATIONAL ONLY

- a) University of Florida Preliminary Estimate of the Permanent Population of our Area.

14. COMMISSIONER’S COMMUNICATION – NON AGENDA ITEMS ONLY

15. PUBLIC COMMENTS – NON AGENDA ITEMS/ALLOTMENT OF 3 MINUTES PER PERSON

16. ADJOURNMENT

***CHARTER REVIEW COMMITTEE MEETINGS
THURSDAY, SEPTEMBER 15TH, 22ND AND 29TH, 2016 AT 2:00 P.M.***

***2ND/FINAL BUDGET HEARING
WEDNESDAY, SEPTEMBER 21, 2016 AT 5:01 P.M.***

***NEXT REGULAR COMMISSION MEETING
OCTOBER 4, 2016 AT 9:00 A.M.***

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Yude Alvarez, CMC – Town Clerk at (954) 427-4011 – 1210 Hillsboro Mile, Hillsboro Beach, FL 33062. yalvarez@townofhillsborobeach.com